



City of Apache Junction

Division of Building Safety and Inspection

300 E. Superstition Boulevard • Apache Junction, AZ 85119
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“STOP WORK NOTICE” FACTS

§ 7-1-4 (K) Stop Work Orders. Whenever the Building and Safety Manager finds any work regulated by this Chapter or the Technical Codes being performed in a manner either contrary to the provisions of this Chapter or the Technical Codes or dangerous or unsafe, the Building and Safety Manager is authorized to issue a stop work order.

“Stop Work Notices” are issued for the following:

- Performing work that requires a permit before a permit has been issued by the Development Services Department for the City of Apache Junction.
- Performing work under a valid permit that is not in compliance (does not match) with the reviewed plans, scope of work or codes.
- Building, installing or locating a structure within an easement, required setback, right of way or FEMA flood area.

To see what work is exempt from permitting (does not require a permit) please see the form “Work Exempt from Permits.”

If you have received a Stop Work notice and you believe you are doing work that is exempt you will need to provide the City with a scope of work, sketches, and/or pictures that clearly show what work is being done. City staff will review the information provided and determine if the work is exempt.

If you receive a Stop Work and you have a valid (issued and non-expired) permit then you will need to provide revised plans, engineering or other information to address the work that is not in compliance with the reviewed plans or the codes.

Construction that is done, or structures that are placed, in an easement, set back, right-of way or FEMA flood area cannot be approved and must be removed or relocated.

If you still have questions about Stop Work notices please contact the Building Division at 480-474-5156 or buildingpermits@ajcity.net with your questions.