



City of Apache Junction

Development Services Department



DATE: August 2015

MEMO: Contractor licenses required to build room additions to Park Models and Manufactured Homes in RV Parks, Manufactured Home Parks and Sunrise RV Subdivision

In accordance with A.R.S. § 32-1101, et seq., and Arizona Administrative Code, TITLE 4. PROFESSIONS AND OCCUPATIONS CHAPTER 9. REGISTRAR OF CONTRACTORS, (<http://azroc.gov/Statutes.html>), in order to obtain a building permit for a room addition to a park model or manufactured home where the property- space or lot is not owned by the park model, or manufactured home owner, the applying contractor must be licensed in at least one of the categories listed below:

B- GENERAL RESIDENTIAL CONTRACTOR- Construction of all or any part of a residential structure or appurtenance. Also included are the scopes of work allowed by the B-3 and CR-2 through CR- 80 license classifications. Work related to electrical, plumbing, air conditioning systems, boilers, swimming pools, spas and water wells must be subcontracted to an appropriately licensed contractor. This classification does not include work authorized by the A-, B-1, or B-2 scopes.

KB-1 DUAL BUILDING CONTRACTOR- This classification allows the scope of work permitted by the B-1 General Commercial Contractor and the B- General Residential Contractor licenses.

KB-2 DUAL RESIDENTIAL AND SMALL COMMERCIAL- This classification allows the scope of work permitted by the B-2 General Small Commercial and the B- General Residential Contractor licenses.

In order to obtain a building permit for a room addition for a park model or manufactured home as an owner/builder, the property- space or lot, has to be owned by the owner of the park model or manufactured home and intended for occupancy by the owner. Additionally, the property owner will have to fill out the City of Apache Junction “EXEMPTION FROM ARIZONA REGISTRAR OF CONTRACTORS LICENSING,” form, available at the Development Service Department counter or here- <http://www.ajcity.net/index.aspx?NID=302>

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